

Customer Application for Open Account/Credit Policy & Agreement

Please fill in and submit the information below to service@nwmechanicalgroup.com

Date _____	
Name (Billing) _____	
DBA/AKA _____	
Billing Address _____	City _____ ST _____ ZIP _____
Ph: _____	Fax: _____ Email: _____ Website: _____
A/P Contact _____	Ph: _____ Email: _____
Location Name _____	
Location Address _____	City _____ ST _____ ZIP _____
Location Contact _____ Ph _____	
If more than one service location, please attach additional locations on a separate page.	
For Washington locations please attach WA re-seller's permit if applicable.	
Would you like to receive invoices electronically? _____ If yes, billing email _____	
If not, it will be mailed to the billing address above.	
OWNERSHIP: S Corp _____ C Corp _____ Partnership _____ Sole Proprietor _____	
Owner(s) / Officer(s) _____	

Federal Tax ID# _____ County _____

Trade References

Company _____	Contact _____
Address _____	City _____ ST _____ ZIP _____
Phone # _____	Fax # _____
Company _____	Contact _____
Address _____	City _____ ST _____ ZIP _____
Phone # _____	Fax # _____
Who is authorized to approve quotes? _____ Quotes to be sent to: _____	
Will Purchase Orders be required? _____	
** Work orders will be included with your invoices. Would you like copies of work orders sent ahead of time electronically via email? _____ If yes, email to be sent to: _____	

****NOTE- A SIGNATURE IS REQUIRED ON PAGE 2 OF THIS APPLICATION****

Credit Policy & Agreement

The following constitutes Northwest Mechanical Group's credit policy, and in consideration of extension of credit, the undersigned does hereby agree to accept credit and payment of the account according to the following conditions:

1. Customer agrees that all payments for labor and/or materials will be made within 30 days of billing.
2. Any objections to labor and/or materials must be made within 7 business days, or such objections are waived.
3. A finance charge of 1.5% per month (18% annually) will be assessed on any past due account.
4. Any account 60 days past due can be placed on C.O.D. status until account is current.
5. Northwest Mechanical Group will provide customer copies of any manufacturer's written warranties covering products sold. In the event of warranty claim, the customer's sole right is to make a claim under the warranty issued by the manufacturer.
6. If the account is turned over to any attorney or collection agency for collection, the undersigned customer agrees he will be responsible for the costs of collection, including reasonable attorney's fees and costs.

The representations provided on this application are complete and accurate. I understand the information provided will be relied upon in the evaluation and extension of credit terms.

I further certify that I fully understand the terms of credit as offered by Northwest Mechanical Group and agree to prompt payment in consideration of any extended credit.

We will use all reasonable efforts to keep the above information confidential, & will use only to make a determination of credit worthiness, or for collection purposes in the event of non-payment.

By submitting this application, you authorize Northwest Mechanical Group to make inquiries into the business/trade references you have supplied.

Printed name of applicant

Date

Signature & Title of Applicant