



Simply the Best!

Please fill in and submit the information below.
 Secure Fax: 503-652-4445
 Email: Credit@NWMechanicalGroup.com
 Mail: Northwest Mechanical Group
 4243 SE International Way, Suite E
 Milwaukie, OR 97222

Ph. 503-652-4444 / 888-652-4540
www.nwmechanicalgroup.com

Customer Application for Open Account/Credit Policy & Agreement

Date _____

Name (Billing) _____

DBA/AKA _____ A/P Contact _____

Billing Address _____ City _____ ST _____ ZIP _____

Shipping Address _____ City _____ ST _____ ZIP _____

Ph: _____ Fax: _____ Email: _____ Website: _____

OWNERSHIP: S Corp _____ C Corp _____ Partnership _____ Sole Proprietor _____

Owner(s) / Officer(s) _____

Federal Tax ID# _____ County _____

Checking Information

Bank _____ Account # _____

Phone # _____ Contact: _____

Address _____ City _____ ST _____ ZIP _____

Trade References

Company _____ Contact _____

Address _____ City _____ ST _____ ZIP _____

Phone # _____ Fax # _____

Trade References

Company _____ Contact _____

Address _____ City _____ ST _____ ZIP _____

Phone # _____ Fax # _____

Trade References

Company _____ Contact _____

Address _____ City _____ ST _____ ZIP _____

Phone # _____ Fax # _____

How long in business? _____ Will Purchase Orders be required? _____

Who is authorized to make purchases? _____

****NOTE- A SIGNATURE IS REQUIRED ON PAGE 2 OF THIS APPLICATION**



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Credit Policy & Agreement

The following constitutes Northwest Mechanical Group’s credit policy, and in consideration of extension of credit, the undersigned does hereby agree to accept credit and payment of the account according to the following conditions:

1. Customer agrees that all payments for labor and/or materials will be made within 30 days of billing.
2. Any objections to labor and/or materials must be made within 7 business days, or such objections are waived.
3. A finance charge of 1.5% per month (18% annually) will be assessed on any past due account.
4. Any account 60 days past due can be placed on C.O.D. status until account is current.
5. Northwest Mechanical Group will provide customer copies of any manufacturer’s written warranties covering products sold. In the event of warranty claim, the customer’s sole right is to make a claim under the warranty issued by the manufacturer.
6. If the account is turned over to any attorney or collection agency for collection, the undersigned customer agrees he will be responsible for the costs of collection, including reasonable attorney’s fees and costs.

The representations provided on this application are complete and accurate. I understand the information provided will be relied upon in the evaluation and extension of credit terms.

I further certify that I fully understand the terms of credit as offered by Northwest Mechanical Group and agree to prompt payment in consideration of any extended credit.

We will use all reasonable efforts to keep the above information confidential, & will use only to make a determination of credit worthiness, or for collection purposes in the event of non-payment.

By submitting this application, you authorize Northwest Mechanical Group to make inquiries into the business/trade references you have supplied.

Printed name of applicant	Date	Signature & Title of Applicant

Refrigeration | HVAC | Design & Installation | 24 HR Service
 Northwest Mechanical Group - proudly serving the Northwest!
 4243 SE International Way, Suite E Milwaukie, OR 97222 1-888-652-4540
 OR: CCB#182884 ● WA: NORTHMG928MC